



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
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Certificate No: CIP/5226/15/12/958

**SPECIAL ORDER**  
NO. SO - 2304 - 012  
Series of 2023

**SUBJECT : RECONSTITUTION OF REVIEW AND COMPLIANCE COMMITTEE FOR THE EVALUATION OF STATEMENT OF ASSETS, LIABILITIES AND NET WORTH(SALN)**

Pursuant to Administrative Order No. 17, series of 2022, Review and Compliance Committee for the evaluation of Statement of Assets, Liabilities and Net Worth is hereby reconstituted as follows:

Chairperson : Atty. NEPOMUCENO A. LEAÑO, II  
Members : Atty. MARY GLADYS R. PAGUIRIGAN  
: REGINALD B. ESTIOCO  
Secretariat : JONALYN P. RAGUINDIN  
: GERALDINE N. DAET

The review and Compliance Committee shall have the following functions:

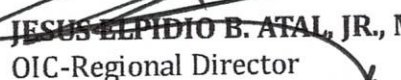
1. Authorize the Human Resource Management Officer(HRMO)/ HRMO designate to receive and evaluate the accomplished SALN of their respective offices; and
2. The Head of the Agency, Chairperson and Members of the RCC shall sign the Certification of Compliance as required by the Civil Service Commission.

The HRMO/HRMO Designate shall have the following responsibilities:

1. Evaluate as to whether the SALN was submitted on time, has complete data and accomplished using the proper form; and
2. Submit the SALN of the employees to the HRDS on or before 31 March of every year, in alphabetical order of
  - a. Those who filed their SALNs with complete data;
  - b. Those who filed their SALNs but with incomplete data; and
  - c. Those who did not file their SALNs.

This order takes effect immediately until further orders.

For compliance.

  
**JESUS ELPIDIO B. ATAL, JR., MNSA**  
OIC-Regional Director

Date: 19 APR 2023

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