

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC
FO must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DEPARTMENT OF LABOR AND EMPLOYMENT in the CSC website:

Atty. SARAH BUENA S. MIRASOL
(Head of Agency)
Date: August 22, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Supervising Labor and Employment Officer	OSEC-DOLEB-SVLEO-65-1998 (vice Tan)	22	704604	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	CS Professional / Second Level Eligibility	N/A	RO II

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 7, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Atty. SARAH BUENA S. MIRASOL
Regional Director
DOLE RO2, Carig Sur, Tuguegarao City, Cagayan
doler02@gmail.com or ro2@dole.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.