


**Indicative Annual Procurement Plan for FY 2021**  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**REGIONAL OFFICE 2**

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity	Mode of Procurement	Schedule for Each Procurement Activity	Source of Funds	Total	Estimated Budget (Php)	MOOE	CO	Remarks (brief description of Program/Activity/Project)
10000010 0001000	SUPPLIES AND MATERIALS FROM PS	REGION 2 YES		NP-53.5 Agency-to-Agency	N/A	JAN-DEC 2021	1,045,000.00	1,045,000.00			DBM-PS
10000010 0002000	SUPPLIES AND MATERIALS NOT AVAILABLE FROM PS	REGION 2 No		NP-53.9 - Small Value Procurement	N/A	JAN-DEC 2021	419,000.00	419,000.00			
31000000 0000000	Outsourcing of Janitorial Services for One (1) Year (Three Janitors)	REGION 2 Yes		Competitive Bidding	Dec-20	Jan-21	600,000.00	600,000.00			THREE (3) UTILITY WORKERS
31010010 0003000	Provision of Security Services for One (1) Year	REGION 2 Yes		Competitive Bidding	Dec-19	Jan-20	721,000.00	721,000.00			TWO (2) Security Guards (12 HRS SHIFT)
20000010 0001000	FUEL/ GASOLINE, OIL AND LUBRICANTS OF MOTOR VEHICLES	REGION 2 No		Direct Contracting	N/A	JAN-DEC 2021	270,000.00	270,000.00			6 vehicles and 2 motorcycles/ CONTRACT BETWEEN JLL GASOLINE STATION
10000010 0001000	COMMUNICATION	REGION 2 No		NP-53.9 - Small Value Procurement	N/A	JAN-DEC 2021	789,000.00	789,000.00			Regional Office/Field Offices
32010010 0004000	MEDICINE	REGION 2 No		Shopping	N/A	JAN-DEC 2021	5,000.00	5,000.00			Regional Offices
10000010 0001000	MAINTENANCE SERVICE OF OFFICE EQUIPMENT (IT EQUIPMENT, PHOTOCOPIERS, AIRCON UNITS, FURNITURE AND FIXTURE) FOR ONE (1) YEAR	REGION 2 No		Shopping	N/A	JAN-DEC 2021	20,000.00	20,000.00			Regional Office/Field Offices/ QUARTERLY MAINTENANCE OF AIRCONS
10000010 0001000	NEWSPAPER SUBSCRIPTION	REGION 2 No		NP-53.9 - Small Value Procurement	N/A	JAN-DEC 2021	18,000.00	18,000.00			Regional Office
10000010 0001000	REPAIR AND MAINTENANCE OF MOTOR VEHICLES (9)	REGION 2 No		Shopping	QUARTER	QUARTER	61,000.00	61,000.00			6 vehicles
10000010 0001000	REPAIR AND MAINTENANCE OF BUILDING	REGION 2 No		Shopping	N/A	JAN-DEC 2021	81,000.00	81,000.00			Regional Office/Field Offices
10000010 0001000	WATER BILL	REGION 2 No		Direct Contracting	N/A	JAN-DEC 2021	105,000.00	105,000.00			Regional Office/Field Offices - METROPOLITAN WATER DISTRICT
10000010 0001000	ELECTRICITY BILL	REGION 2 No		Direct Contracting	N/A	JAN-DEC 2021	910,000.00	910,000.00			Regional Office/Field Offices CAGELCO
10000010 0001000	POSTAGE	REGION 2 No		Direct Contracting	N/A	JAN-DEC 2021	330,000.00	330,000.00			Regional Office/Field Offices - POSTMASTER
10000010 0001000	TELEPHONE SERVICES	REGION 2 No		Direct Contracting	N/A	JAN-DEC 2021	504,000.00	504,000.00			Regional Office/Field Offices PLDT

**Annual Procurement Plan for FY 2021**  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**REGIONAL OFFICE 2**

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of Bids	Submission/Opening of Bids	Notice of Award		Total	MOOE		CO
100000010 0001000 100000010	LEASE OF VENUE/CATERING SERVICES	REGION 2 No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	JAN-DEC 2021	GoP	1,788,000.00	1,788,000.00	LEASE OF VENUE/MEALS FOR OFFICIAL MEETINGS/ACCOMMODATION FOR THE CONDUCT OF TRAININGS /CAPACITY BUILDING/PERFORMANCE ASSESSMENT (ALL PROGRAMS)	
32010010 000600	MDS CHECK WATER (DRINKING)	REGION 2 No	NP-53.5 Agency-to-Agency Procurement	N/A	N/A	N/A	JAN-DEC 2021	GoP	30,000.00	30,000.00	Regional Office/field Offices	
33010010 0003000 100000010 0001000	LIVELIHOOD PROJECT PRINTING AND PUBLICATION	REGION 2 No	Shopping NP-53.9 - Small Value Procurement	N/A	N/A	N/A	JAN-DEC 2021	GoP	48,000.00	48,000.00	Regional Office/field Offices	
100000010 0001000	RENTAL OF OFFICE BUILDING	REGION 2 No	Direct Contracting	AS NEEDED	AS NEEDED	AS NEEDED		GoP	5,000,000.00	5,000,000.00	LIVELIHOOD AND EMERGENCY EMPLOYMENT PROGRAM	
100000010 0001000	IT EQUIPMENT OF DOLE R02 FOR 2020	REGION 2 No	Competitive Bidding	MONTHLY	Dec-20	Jan-21	Jan-21	GoP	307,000.00	307,000.00	AEP PUBLICATION	
100000010 0001000	PURCHASE OF LOT FOR THE PROVINCES OF NUEVA VIZCAYA, QUIRINO, CAGAYAN AND BATANES	REGION 2 No	Competitive Bidding	AS NEEDED	AS NEEDED	AS NEEDED		GoP	1,696,000.00	1,696,000.00	ISABELA FIELD OFFICE- NORTH ILLZON TRITON MALL, QUIRINO FIELD OFFICE- DELFIN AGUAS, BATANES FIELD OFFICE- CAGAYAN FIELD OFFICE- CONSTANCIA BUILDING, NUEVA VIZCAYA FIELD OFFICE ROSALINA LO BUILDING- FIELD OFFICES HAS A 2 YRS. CONTRACT UNTIL 2021	
100000010 0001000	CONSTRUCTION OF THE BUILDINGS OF FIELDS OFFICES	REGION 2 No	Competitive Bidding	AS NEEDED	AS NEEDED	AS NEEDED		GoP	14,747,000.00	14,747,000.00	FOR APPROVAL OF DIM	
<b>GRAND TOTAL</b>	<b>Total</b>								<b>14,747,000.00</b>	<b>14,747,000.00</b>	<b>0.00</b>	<b>FOR APPROVAL OF DIM</b>

Prepared by:  
  
**JAILI B. CANSEJO**  
 BAC Secretariat  
 AO V/SUPPLY OFFICER III

Recommending Approval:  
  
**ATTY. JOSE R. E. MATOTE**  
 BAC Chairman  
 OIC- Assistant Regional Director

  
**EVELYN D. YANGO**  
 BAC- Vice Chairman  
 OIC- Chief I/MSD

  
**JUDITH B. MACAFIUBBO**  
 Member  
 Senior LEO

  
**RESINA B. ESTIBO**  
 MEMBER  
 AO V/HRMD

  
**GLORIA M. ALVARADO**  
 Member  
 Senior LEO

Approved by:  
  
**ATTY. EVELYN R. RAMOS**  
 Regional Director