Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
REGIONAL 02

ALIEN EMPLOYMENT PERMIT APPLICATION FORM

2 X 2
PICTURE
white background

Please supply all required information. Misrepresentation[i], false statement or fraud in this application or in any supporting document is ground for denial/ revocation/cancellation of the permit.

I. TYPE OF APPLICATION: [ ] NEW [ ] RENEWAL

II. PERSONAL DATA

Name: _____
(Last name) (First name) (Middle name)

Nationality:_____ Sex: _____ Marital Status: _____ TIN:_____

Date of Birth: _____ Place of Birth _____

Passport No._____ Place of Issuance: _____ Issuance Date: _____

Expiration Date: _____ Visa: _____ Visa Validity:_____

Highest Educational Attainment[ii]: Basic [ ] Intermediate [ ] Advanced [ ] Course of Study: _____

Address in the Philippines: _____

Contact Number: _____ E-Mail Address: _____

Permanent Address Abroad: _____

III. PRESENT EMPLOYMENT:

Position: _____ Place/s of Assignment: _____

Name of Company/Employer: _____

Address of Company/Employer: _____

Contact Number: _____ E-Mail Address: _____

Nature of Business _____

IV. EMPLOYMENT HISTORY IN THE PHILIPPINES: *(Please attach additional sheet if necessary)*

Employer's Name and Address	Position	Duration of Employment

Have your application for AEP been previously denied? yes [ ] no [ ] When? _____

Have your AEP been previously cancelled/revoked? yes [ ] no [ ] When? _____

Please state reason for denial/cancellation/revocation: _____

_____

What actions have you taken? _____

V. DECLARATION:

I declare that the statements made in this application are true and correct to the best of my knowledge and belief and I will abide by the Philippine laws, rules and regulations.

_____ _____
Name and Signature of the Applicant Date

VI. ENDORSEMENT BY THE EMPLOYER:

I certify that all the information written above are true and correct and currently I employ[iii] ____ Filipino national/s and ____ foreign national/s.

_____ _____ _____
Name and Signature of Employer Position Date

[i] Misrepresentation of facts in this application includes fraudulent misrepresentation i.e., false statement that has a negative effect in the evaluation of the application made knowingly, or without belief in its truth, or recklessly whether it is true or false.
[ii] Basic – Elementary and High School; Intermediate – College; Advance – Masteral and Doctoral
[iii] Number of Filipino and foreign national employed in the company